Booking School Meals on MCaS (My Child at School)

In order to reduce the registration time in class and therefore increase teaching time, we would like to encourage parents to order school meals for their children in advance. This also supports the catering team to reduce food wastage and at the same time ensure that meal selections can be met – both really difficult when meals are selected on the day.

To begin with you will be able to book up to the day before, but once people are used to booking, we will request that booking is made the week before as this is what will support the caterers with ordering food.

The current menu can be found on our school website School Lunches

Log in to your MCaS portal here

•	Dashboard					
	Data Collection Form					
	Announcements	U Dinner D	etail ent meals	More	Dinner Money Dinner Balance Summary	
	Attendance	Date	Meal Details	Cost	Credit Balance Summary : £ 0.00	
*	Parents Evening	19/07/2024	Packed Lunch	£0.00	Deposit Amount : £	
	Reports	18/07/2024	Packed Lunch	£0.00	Add to Basket	
	Academic Calendar	17/07/2024	Packed Lunch	£0.00		

On front page of MCaS, you will see Dinner Detail:

Click on 'More' and you will see the following:

< Previous Week	Week Commencing 02/09/2024		02/09/2024 - 08/09/2024 🗸			
Monday 02/09/2024	Tuesday 03/09/2024	Wednesday 04/09/2024	Thursday 05/09/2024	Friday 06/09/2024	Saturday 07/09/2024	Sunday 08/09/2024
			Opt 1: YELLOW - wk 3 Thursday or BLUE wk 3 Thursday or RED - Jacket Potato or GREEN - Ham Roll	Opt 1: YELLOW Friday or BLUE wk 3 Friday or RED - Jacket Potato or GREEN - Cheese Roll		
Transactions between:	09/07/2024 and 24/0	7/2024				
Dinner Date 19/07/2024	Meal Detail Packed Lunch					Cost £0.00

Click on the day you wish to select meals for, and you will see this meal selection:

44	Dinners	Meal Selection						×	YOU AR	
			Choice:	YELLOV Roll	N - wk 3 Thursday 🛛 O BLUE wk 3 Thursday 🖨 O RED - Jacket Potato 🖨 O GREEN - Ham					
	Monday 02/09/2024	Select	Close							Saturday 07/09/2024
							Opt 1: YELLOW - wk 3 Thursday	Opt 1: YELLOW Friday		
							or BLUE wk 3 Thursday	or BLUE wk 3 Friday		
							or RED - Jacket Potato	or RED - Jacket Potato		
							or GREEN - Ham Roll	or GREEN - Cheese Roll		

If you hover over the information icon, you will see a reminder of the meal referred to.

Once selected, your screen will look as follows:

VOU ARE HERE: # Dashboard > Dinners							
< Previous Week	Week Commencing 02/09/202	4 Next Week >	02/09/2024 - 08/09/2024 🗸				
Monday 02/09/2024	Tuesday 03/09/2024	Wednesday 04/09/2024	Thursday 05/09/2024	Friday 06/09/2024	Saturday 07/09/2024	Sunday 08/09/2024	
			Selected Items: YELLOW - wk 3 Thursday	Opt 1: YELLOW Friday or BLUE wk 3 Friday or RED - Jacket Potato or GREEN - Cheese Roll			
Transactions between:	09/07/2024 and 24	1/07/2024					
Dinner Date	Meal Detail					Cost	
19/07/2024	Packed Lunch					£0.00	