

Booking School Meals on MCaS (My Child at School)

In order to reduce the registration time in class and therefore increase teaching time, we would like to encourage parents to order school meals for their children in advance. This also supports the catering team to reduce food wastage and at the same time ensure that meal selections can be met – both really difficult when meals are selected on the day.

To begin with you will be able to book up to the day before, but once people are used to booking, we will request that booking is made the week before as this is what will support the caterers with ordering food.

The current menu can be found on our school website [School Lunches](#)

Log in to your MCaS portal [here](#)

On front page of MCaS, you will see Dinner Detail:

Date	Meal Details	Cost
19/07/2024	Packed Lunch	£0.00
18/07/2024	Packed Lunch	£0.00
17/07/2024	Packed Lunch	£0.00

Click on 'More' and you will see the following:

Monday 02/09/2024	Tuesday 03/09/2024	Wednesday 04/09/2024	Thursday 05/09/2024	Friday 06/09/2024	Saturday 07/09/2024	Sunday 08/09/2024
			Opt 1: YELLOW - wk 3 Thursday or BLUE wk 3 Thursday or RED - Jacket Potato or GREEN - Ham Roll	Opt 1: YELLOW Friday or BLUE wk 3 Friday or RED - Jacket Potato or GREEN - Cheese Roll		

Transactions between: 09/07/2024 and 24/07/2024

Dinner Date	Meal Detail	Cost
19/07/2024	Packed Lunch	£0.00

Click on the day you wish to select meals for, and you will see this meal selection:

If you hover over the information icon, you will see a reminder of the meal referred to.

Once selected, your screen will look as follows: